United States Department of the Interior **BUREAU OF LAND MANAGEMENT** Office of Fire and Aviation 3833 South Development Ave. Boise, Idaho 83705-5354

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To: **State Directors**

From: Director, Office of Fire and Aviation

Subject: Department of the Interior Fire Workforce Planning Effort

On July 7, 2003, at 2:30 p.m. (Mountain Daylight Savings Time) the Department of the Interior (DOI) Office of Wildland Fire Coordination will be at NIFC to initiate a Fire Workforce Planning effort. The Department, along with the contractor hired to help us with this process, will meet with all DOI Agency Fire Directors. An invitation is extended to all State Fire Management Officers to join via conference call on this very important matter. We are anticipating that the call will be 1-2 hours in length. A bridge line has been established and participants should dial 877-438-7162, pass code 848189.

An interagency team has been put together to work with the Department on this effort. Team members include: Debie Chivers, BLM, NIFC; Merrie Johnson, NPS, NIFC; Shane Del Grosso, FWS, Huron Wetland Management District; Tony Recker, BIA, Eastern Region; Karin Frost, BLM, Idaho State Office; John Mehlhoff, BLM, Tulsa Field Manager; and Wally Josephson, Office of Wildland Fire Coordination. Mike Carroll, State of Minnesota and Billy Terry, Forest Service, have been identified as liaisons to the Department for the project. The team will meet in Boise from July 8-10, 2003.

The goal of the project is to improve DOI's ability to plan for, retain, recruit, place, train, and support the DOI workforce devoted to wildland fires as the agency shifts its mission to include reducing fire hazards and prevention as well as suppression and response.

Any questions relating to this matter should be directed to Wally Josephson at 202-205-1488.

Signed by: Authenticated by: Larry E. Hamilton Pat Lewis Director

Supervisory Mgmt. Asst.

Office of Fire and Aviation Office Services **Distribution**

Ed Wehking, MIB 3043 Cyndie Hogg, NARTC SFMOs Support Services Group Manager Fire Operations Group Manager Aviation Group Manager Planning/Resources Group Manager